

**MEETING TO ORDER.**

The regular meeting of the Kinnelon Borough Governing Body was called to order by Mayor James Freda at 7:00 p.m., on Thursday, March 20, 2025, at 130 Kinnelon Road, Kinnelon New Jersey.

There was a Salute to the Flag, after which the Borough Clerk stated this meeting is being held pursuant to the New Jersey Open Public Meeting Act. Adequate notice of this meeting was given by advertising in the December, 2024 edition of the Trends and was provided to the Daily Record and the North Jersey Herald News. Adequate notice was also posted on the Municipal Building Bulletin Board, filed with the Borough Clerk and provided to those persons or entities requesting notification.

**ROLL CALL:**

The roll was called, and present and answering were Councilpersons Sean Mabey, Anthony Chirido, Eric Harritz, Cyndi Frank, Robert Reckler and Robert Lewis.

**TREASURER'S REPORT:**

The Treasurer's Report for March 2025, indicated we started out with cash on hand as of January 31, 2025, in the amount of \$9,967,961.07. Receipts for the month of February 2025 totaled \$12,406,326.83, with disbursements amounting to \$6,786,902.81. The new balance on hand as of February 28, 2025 was \$15,587,385.09.

**HEARING FROM THE PUBLIC:**

Mayor Freda, asked if anyone from the public wishes to be heard.

The Pastor from the Baptist Church on Cutlas Road stated that they are celebrating the 50<sup>th</sup> Anniversary.

Mayor Freda asked if anyone else would like to be heard, hearing none, Mayor Freda closed this portion of the meeting.

**PAYMENT OF BILLS AS SUBMITTED BY THE TREASURER**

A motion was offered by Councilman S. Mabey and seconded by Councilman A. Chirido for the payment of bills dated March 20, 2025.

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March 20, 2025  
10:48 AM

BOROUGH OF KINNELON  
Check Register By Check Date

Page No: 1

Range of Checking Accts: First to Last Range of Check Dates: 02/21/25 to 12/31/25  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
GENERAL		General Account Account Payab		
28581	03/20/25	AAM01 AMERICAN ALLIANCE OF MUSEUMS	50.00	5034
28582	03/20/25	ACT04 ACTION DATA SERVICES	6,789.92	5034
28583	03/20/25	ACU01 ACU-DATA BUSINESS PRODUCTS INC	2,475.00	5034
28584	03/20/25	ALL04 ALLIED OIL COMPANY	6,450.24	5034
28585	03/20/25	ALL12 ALL TRAFFIC SOLUTIONS INC.	17,065.65	5034
28586	03/20/25	AMA02 DAVID A. AMADIO, ESQ.	1,000.00	5034
28587	03/20/25	AMA03 AMAZON CAPITAL SERVICES	413.86	5034
28588	03/20/25	AMB02 CRAIG AMBROSIO	140.00	5034
28589	03/20/25	AME16 AMERICAN HOSE & HYDRAULIC CO.	1,578.81	5034
28590	03/20/25	AME25 AMERICAN EAGLE EXT LLC	28,608.55	5034
28591	03/20/25	ATL01 ATLANTIC SALT INC.	102,758.87	5034
28592	03/20/25	AUT05 THE AUTO PARTS SOURCE	826.70	5034
28593	03/20/25	BCM01 BCMCAA	280.00	5034
28594	03/20/25	BOR01 BOROUGH OF BUTLER ELECTRIC	7,289.45	5034
28595	03/20/25	BOR02 BOROUGH OF KINNELON	866.33	5034
28596	03/20/25	BOR11 BOROUGH OF BLOOMINGDALE	112,272.25	5034
28597	03/20/25	BOS03 BOSLAND'S FLORIST LLC	193.90	5034
28598	03/20/25	BR01 B&R UNIFORMS	2,932.50	5034
28599	03/20/25	BRT01 BRT TECHNOLOGIES, LLC	594.83	5034
28600	03/20/25	BSN01 BSN SPORTS LLC	3,109.97	5034
28601	03/20/25	BUZ01 SURENIAN, EDWARDS, BUZAK &	56.25	5034
28602	03/20/25	CAB01 OPTIMUM	59.44	5034
28603	03/20/25	CAB02 OPTIMUM	167.94	5034
28604	03/20/25	CAB03 OPTIMUM	119.40	5034
28605	03/20/25	CAB04 OPTIMUM	121.89	5034
28606	03/20/25	CAB05 OPTIMUM	120.39	5034
28607	03/20/25	CAB06 OPTIMUM	131.89	5034
28608	03/20/25	CAB07 OPTIMUM	131.89	5034
28609	03/20/25	CAB08 OPTIMUM	215.59	5034
28610	03/20/25	CAB09 OPTIMUM	120.39	5034
28611	03/20/25	CAB10 OPTIMUM	354.80	5034
28612	03/20/25	CAB11 OPTIMUM	125.94	5034
28613	03/20/25	CAB12 OPTIMUM	189.99	5034
28614	03/20/25	CAL06 ANGELO CALABRO, JR.	883.91	5034
28615	03/20/25	CIR03 CIRCUS TIME KIDDIE RIDES, INC.	1,500.00	5034
28616	03/20/25	CIT05 FIRST-CITIZENS BANK & TRUST CO	586.73	5034
28617	03/20/25	COREL006 CORELOGIC TAX SERVICE	10,272.77	5034
28618	03/20/25	CQF01 CQFLUENCY	49.50	5034
28619	03/20/25	CRO02 CROWN AWARDS	2,092.70	5034
28620	03/20/25	DAR01 DARMOFALSKI ENGINEERING ASSOC.	10,500.00	5034
28621	03/20/25	DEB03 DE BLOCK ENVIRONMENTAL SERVICE	6,000.00	5034
28622	03/20/25	DIL04 CHRIS M. DILORENZO	4,375.00	5034
28623	03/20/25	DOV01 DOVER BRAKE & CLUTCH	432.65	5034
28624	03/20/25	EXT01 EXTRA SPACE STORAGE	367.00	5034
28625	03/20/25	FDR01 FDR NORTH LLP	649.98	5034
28626	03/20/25	FRE05 JAMES FRED A	489.90	5034
28627	03/20/25	GIB03 BRIAN T. GIBLIN, ESQ.	7,500.00	5034
28628	03/20/25	GIL03 GILBY'S SCREEN PRINTING	80.00	5034
28629	03/20/25	GOV04 GOVCONNECTION, INC.	5,537.19	5034

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
GENERAL		General Account Payable Continued			
28630	03/20/25	GRO08 DAN GROSCHOPP	120.00		5034
28631	03/20/25	GSB01 GLATFELTER SPECIALTY BENEFITS	809.00		5034
28632	03/20/25	HAI04 ELLEN HAID	30.00		5034
28633	03/20/25	HOLL01 HOLLYROCK ENTERTAINMENT	1,300.00		5034
28634	03/20/25	HOM02 HOME DEPOT CREDIT SERVICE	64.97		5034
28635	03/20/25	HOO02 HOOP HEAVEN WALDWICK	3,130.00		5034
28636	03/20/25	HOR04 HORIZON OFFICE EQUIPMENT	255.00		5034
28637	03/20/25	IAC01 I.A.C.P.	220.00		5034
28638	03/20/25	IDE01 IDEMIA IDENTITY & SECURITY USA	24,101.00		5034
28639	03/20/25	INS02 INSTITUTE FOR PROF. DEVELOPM'T	50.00		5034
28640	03/20/25	IUE01 KAREN IUELE	410.00		5034
28641	03/20/25	JER03 IMPERIAL DADE	149.50		5034
28642	03/20/25	JER05 JERSEY HAULING LLC	667.00		5034
28643	03/20/25	JIM01 JIMMY THE SHOE DOCTOR	398.95		5034
28644	03/20/25	JON13 DANIEL JONKER	154.95		5034
28645	03/20/25	JSH01 J.S. HELD LLC	2,400.00		5034
28646	03/20/25	KEY01 KEYTECH	5,230.00		5034
28647	03/20/25	KIN07 KINNELON VETERINARY HOSPITAL	50.00		5034
28648	03/20/25	KIN08 KINNELON VOLUNTEER FIRE CO.	9,625.00		5034
28649	03/20/25	KIN09 KINNELON BOARD OF EDUCATION	3,510,791.00		5034
28650	03/20/25	KJWPA KINNELON JR COLTS YOUTH WREST	600.00		5034
28651	03/20/25	KYL01 KYLE MCMANUS ASSOCIATES LLC	240.00		5034
28652	03/20/25	LAK02 PROVIDENT BANK EQUIP FINANCE	3,239.55		5034
28653	03/20/25	LAK13 LAKELAND AUTO PARTS	292.66		5034
28654	03/20/25	LAK15 LAKE MANAGEMENT SCIENCES INC	3,098.50		5034
28655	03/20/25	LAW07 LAWSOFT INC.	18,519.00		5034
28656	03/20/25	LOE01 LOEFFEL'S WASTE OIL SERVICE	170.00		5034
28657	03/20/25	MAT04 MATTHIJSSSEN, INC.	1,620.00		5034
28658	03/20/25	MET07 METROPOLITAN LIFE INSURANCE CO	943.29		5034
28659	03/20/25	MGL01 M.G.L. PRINTING SOLUTIONS	829.00		5034
28660	03/20/25	MON14 MONMOUTH TELECOM	2,096.71		5034
28661	03/20/25	MOR17 MORRIS CTY TAX COLL/TREAS ASSC	75.00		5034
28662	03/20/25	MOR21 MORRIS COUNTY M.U.A.	169,757.66		5034
28663	03/20/25	NEO01 QUADIENT, INC.	1,548.95		5034
28664	03/20/25	NES01 NESTLE PURE LIFE DIRECT	111.39		5034
28665	03/20/25	NIE02 NIELSEN DODGE	1,048.76		5034
28666	03/20/25	NJD07 NJ DEPT HEALTH & SENIOR SERV	588.00		5034
28667	03/20/25	NJLM01 NEW JERSEY STATE LEAGUE	75.00		5034
28668	03/20/25	NJP07 NJ PEST, LLC	200.00		5034
28669	03/20/25	NOR02 GANNETT NY-NJ LOCALIQ	145.57		5034
28670	03/20/25	NOR13 NORTH JERSEY MUNICIPAL	81,397.00		5034
28671	03/20/25	NOR18 NORTHEAST COMMUNICATIONS, INC.	540.05		5034
28672	03/20/25	NOR20 NORTHEASTERN ARBORIST SUPPLY	248.68		5034
28673	03/20/25	ONE02 ONE CALL CONCEPTS, INC.	72.93		5034
28674	03/20/25	ONS01 ON SITE APPARATUS SERVICES INC	4,131.88		5034
28675	03/20/25	PAG02 P&A GROUP	350.00		5034
28676	03/20/25	PAS06 PASSAIC COUNTY TRAFFIC OFFICER	100.00		5034
28677	03/20/25	PK01 P & K OFFICIATING	2,670.00		5034
28678	03/20/25	PSE01 P.S.E. & G.	6,751.22		5034
28679	03/20/25	PVB01 PV BUSINESS SOLUTIONS	298.50		5034
28680	03/20/25	PWA01 PUBLIC WORKS ASSOC. OF N.J.	100.00		5034
28681	03/20/25	RAC02 RACHLES/MICHELE'S OIL CO., INC	2,626.13		5034

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
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GENERAL		General Account Payable Continued			
28682	03/20/25	ROC05 ROCK TEAM SPORTS LLC	537.15		5034
28683	03/20/25	ROU01 ROUTE 23 AUTO MALL	266.14		5034
28684	03/20/25	SCH30 MELANIE SCHUCKERS	684.95		5034
28685	03/20/25	SHA03 THE SHADE TREE DEPARTMENT LLC	161.55		5034
28686	03/20/25	SHI03 SHI INTERNATIONAL CORP	8,676.40		5034
28687	03/20/25	SKY05 SKYTOP RECYCLING	1,300.00		5034
28688	03/20/25	SPE04 JAMES SPELLMON JR.	1,040.00		5034
28689	03/20/25	STA STAPLES ADVANTAGE, DEPT NY	411.41		5034
28690	03/20/25	STA35 STANDARD INSURANCE COMPANY	360.58		5034
28691	03/20/25	STI02 JENNIFER L. STILLMAN	90.00		5034
28692	03/20/25	STO01 STORR TRACTOR COMPANY	73,514.20		5034
28693	03/20/25	SUB03 SUBURBAN DISPOSAL INC.	95,166.66		5034
28694	03/20/25	SUP03 SUPERIOR TREE WIZARDS, LLC	3,000.00		5034
28695	03/20/25	TAS01 TASTE OF REALITY	521.19		5034
28696	03/20/25	TCT01 TCTA OF NJ	50.00		5034
28697	03/20/25	TOD02 TODD YAHNEY EVENTS	500.00		5034
28698	03/20/25	TRA11 TRANSUNION RISK & ALTERNATIVE	140.05		5034
28699	03/20/25	TUR01 TURN-OUT UNIFORMS INC.	249.98		5034
28700	03/20/25	VAL08 VALLEY PHYSICIAN SERVICES, P.C	70.00		5034
28701	03/20/25	VAN06 VAN DINES	6,094.95		5034
28702	03/20/25	VER06 VERIZON WIRELESS	277.59		5034
28703	03/20/25	VER11 VERIZON WIRELESS	494.15		5034
28704	03/20/25	VER15 VERIZON CONNECT FLEET USA LLC	505.12		5034
28705	03/20/25	VER18 VERIZON CONNECT FLEET USA	143.55		5034
28706	03/20/25	WIL13 ERIC WILZIG	1,000.00		5034
28707	03/20/25	WOR04 WORLD INSURANCE ASSOCIATES LLC	3,450.00		5034
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Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	127	0	4,412,077.38	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	127	0	4,412,077.38	0.00
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PLANNING 2		Columbia Bank			
1947	03/20/25	DAR01 DARMOFALSKI ENGINEERING ASSOC.	1,960.00		5035
1948	03/20/25	MON15 ANTHONY MONDELLO	2,251.25		5035
1949	03/20/25	MOR68 RAFAEL MORILLO	1,080.00		5035
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Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	3	0	5,291.25	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	3	0	5,291.25	0.00
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Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	130	0	4,417,368.63	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	130	0	4,417,368.63	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	4-01	284,550.52	0.00	0.00	284,550.52
CURRENT FUND	5-01	3,956,030.75	0.00	0.00	3,956,030.75
WATER FUND	5-05	8,781.24	0.00	0.00	8,781.24
Year Total:		3,964,811.99	0.00	0.00	3,964,811.99
	C-04	15,730.00	0.00	0.00	15,730.00
DOG TAX	D-13	638.85	0.00	0.00	638.85
STATE AND FEDERAL GRANTS	G-02	55,081.55	0.00	0.00	55,081.55
SNOW TRUST	N-35	75,743.47	0.00	0.00	75,743.47
RECREATION SPECIAL	R-16	15,272.32	0.00	0.00	15,272.32
RECYCLE FUND	Y-21	248.68	0.00	0.00	248.68
Total of All Funds:		4,412,077.38	0.00	0.00	4,412,077.38

March 20, 2025  
10:48 AM

BOROUGH OF KINNELON  
Check Register By Check Date

Page No: 5

Project Description	Project No.	Project Total
6 CEDAR TRAIL	1516	420.00
5 LOUIS LANE - HODZA	1545	280.00
9 DANIEL LANE - LINDSAY	1574	140.00
3 FRANKLIN LN NJ, LLC	1575	560.00
G.DE GRAW 303 BROOK VALLEY RD.	3940	50.00
19 POWDERHORN DRIVE - MORILLO	57401137	1,500.00
DELL KINNELON BUTLER LOTS LLC	847	2,251.25
303 BROOK VALLEY RD BROOKSIDE	9340	90.00
Total Of All Projects:		<u>5,291.25</u>

**March 20, 2025**

Roll Call: Councilman S. Mabey, Yes;  
Councilman Chirdo, Yes;  
Councilman E. Harriz, Yes;

Councilwomen C. Frank, Yes;  
Councilman R. Reckler, Yes;  
Councilman R. Lewis, Yes.

**CONSENT AGENDA:**

A motion was offered by Councilman S. Mabey and seconded by Councilman A. Chirdo, the following motions and resolutions were offered for approval.

- a. Resolution: 03.01.25 Authorize DMC Associates, Inc Preparation of South Glen Road
- b. Resolution: 03.02.25 Professional Services Contract-Darmofalski Engineering Assoc. South Glen Road-Section II
- c. Resolution: 03.03.25 Authorize Borough of Kinnelon Prosecutor to Represent Kinnelon in an Appeal
- d. Resolution: 03.04.25 Refund duplicated property taxes, 9 Highlands Drive - \$3,228.71
- e. Resolution: 03.05.25 Refund duplicated property taxes, 17 Cherry Tree Lane - \$3,454.67
- f. Resolution: 03.06.25 Refund duplicated property taxes, 1 Wood Chase Lane - \$3,589.39
- g. Resolution: 03.07.25 Authorizing to Participation in NJ Health Insurance Wellness Program
- h. Resolution: 03.08.25 2024 Appropriation Reserve Budget Transfers
- i. Resolution: 03.09.25 Authorizing appointment of Daniel Spellmon as Foreman of DPW
- j. Resolution: 03.10.25 Kamelot Fiscal Grant Cycle – October 2020 – June 2026
- k. Resolution 03.11.25 Authorize to hire Alex Kneisler – Part time dispatcher KPD

Raffle License: Kinnelon High School Home and School Association KN-902 &903 KB

Approval of Mintes – February 13, 2025, February 20, 2025

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RESOLUTION: 03.01.2025

A RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT TO DARMOFALSKI ENGINEERING ASSOCIATES, INC FOR THE PREPARATION OF CONSTRUCTION DOCUMENTS AND CONSTRUCTION SUPERVISION FOR THE ROAD IMPROVEMENTS TO SOUTH GLEN AREA RESURFACING SECTION II (NJDOT TTF GRANT FY 2025).

WHEREAS, Darmofalski Engineering Associates Inc. was appointed as the Borough Engineer on January 6, 2025 in accordance with NJSA 40A:11-5; and

WHEREAS, Darmofalski Engineering Associates Inc. has submitted a proposal to provide professional services with regards to the plans and specifications for DOT approval; and

WHEREAS, Darmofalski Engineering Associates Inc, is not to exceed \$60,000.

NOW, THEREFORE, BE IT RESOLVED that a contract be awarded to Darmofalski Engineering Associates Inc., 86 Newark Pompton Turnpike, Riverdale, NJ 07457 for the South Glen Area Resurfacing Section II Improvement project in accordance with the proposal of February 24, 2025 in an amount not to exceed \$60,000; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that funds are available in budget account \_\_\_\_\_.

Dated: March 20, 2025



Karen M. Iuele, RMC  
Kinnelon Borough Clerk



**DARMOFALSKI ENGINEERING ASSOCIATES, INC.**

**CIVIL ENGINEERS**

**86 NEWARK POMPTON TURNPIKE**

**RIVERDALE, NJ 07457-1429**

**TEL: (973)835-8300 | FAX: (973)835-1117**

February 24, 2024

Mr. Craig Ambrosio - Borough Administrator  
Borough of Kinnelon  
130 Kinnelon Rd.  
Kinnelon, New Jersey 07405

**RE: Construction Cost Budget for  
NJDOT TTF Grant FY 2025 = \$239,910  
"South Glen Area Resurfacing - Section II"  
Middle Section of South Glen Road (between Quail Court and former cul-de-sac); Julia Terrace;  
Thomas Road; Huckleberry Court; Skyline Terrace; & Claremont Terrace**

Dear Mr. Ambrosio:

The Borough of Kinnelon received a grant in the amount of \$239,910 from the NJDOT for the fiscal year 2025 to construct road improvements to the middle section of South Glen Road, including storm drainage improvements, traffic control sign upgrades, guide rail upgrades, pavement resurfacing, and curb repairs. The Construction Cost Estimates are attached. The following is an estimate of the surveying and engineering for the preparation of the design plans, bid documents, project management, coordination with NJDOT, and inspections:

- 1. Estimate of Section 20 Costs with Contingencies**
  - a. Surveying Budget by DMC Associates = \$27,000.00
  - b. Asphalt Testing Budget (by others) = \$5,000.00.
  - c. Engineering Budget:
    - i. Design plans and specifications for road improvements in accordance with NJDOT requirements; Prepare bid documents, bid administration, and contract administration; and, NJDOT grant administration: \$30,000; plus,
    - ii. Engineering Inspections Budget, Including NJDOT grant administration & closeout: \$30,000.00;Total Engineering Budget: \$60,000;  
**Total Recommended Section 20 Budget including contingencies = \$100,000**
- 2. Recommended Construction Costs with Contingencies Not Including Section 20** (see attached spreadsheets for detail estimates):
  - a. \$739,750.00.  
**Note: The above amount does not subtract NJDOT reimbursement and does not include Section 20.**  
**Total Construction Costs including contingencies = \$739,750**

All invoicing for Engineering will be at the hourly rates authorized under the 2025 contract rates. If you have any questions or require additional information, please contact me by telephone (973) 835-8300 extension 112 or email tab@darmofalski.com.

Very truly yours,  
Darmofalski Engineering Associates, Inc.



Thomas A. Boorady, PE, PP, CME, CFM  
Kinnelon Borough Engineer

CC: Mayor James Freda  
Karen Iuele, RMC – Borough Clerk  
Joe Niosi – Superintendent of Kinnelon Public Works

**DARMOFALSKI ENGINEERING ASSOCIATES, INC.**

**CIVIL ENGINEERS**

**86 NEWARK POMPTON TURNPIKE**

**RIVERDALE, NJ 07457-1429**

**TEL: (973)835-8300 | FAX: (973)835-1117**

February 24, 2024

Mr. Craig Ambrosio - Borough Administrator  
Borough of Kinnelon  
130 Kinnelon Rd.  
Kinnelon, New Jersey 07405

**RE: Construction Cost Budget for  
NJDOT TTF Grant FY 2025 = \$239,910  
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Middle Section of South Glen Road (between Quail Court and former cul-de-sac); Julia Terrace;  
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**1. Estimate of Section 20 Costs with Contingencies**

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- b. Asphalt Testing Budget (by others) = \$5,000.00.
- c. Engineering Budget:
  - i. Design plans and specifications for road improvements in accordance with NJDOT requirements; Prepare bid documents, bid administration, and contract administration; and, NJDOT grant administration: \$30,000; plus,
  - ii. Engineering Inspections Budget, Including NJDOT grant administration & closeout: \$30,000.00;Total Engineering Budget: \$60,000;  
**Total Recommended Section 20 Budget including contingencies = \$100,000**

**2. Recommended Construction Costs with Contingencies Not Including Section 20 (see attached spreadsheets for detail estimates):**

- a. \$739,750.00.  
**Note: The above amount does not subtract NJDOT reimbursement and does not include Section 20.**  
**Total Construction Costs including contingencies = \$739,750**

All invoicing for Engineering will be at the hourly rates authorized under the 2025 contract rates. If you have any questions or require additional information, please contact me by telephone (973) 835-8300 extension 112 or email [tab@darmofalski.com](mailto:tab@darmofalski.com).

Very truly yours,  
Darmofalski Engineering Associates, Inc.



Thomas A. Boorady, PE, PP, CME, CFM  
Kinnelon Borough Engineer

CC: Mayor James Freda  
Karen Iuele, RMC – Borough Clerk  
Joe Niosi – Superintendent of Kinnelon Public Works



## State of New Jersey

DEPARTMENT OF TRANSPORTATION  
P.O. Box 600  
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY  
*Governor*

TAHESHA L. WAY  
*Lt. Governor*

FRANCIS K. O'CONNOR  
*Commissioner*

November 13, 2024

The Honorable James Freda  
Mayor, Kinnelon Borough  
130 Kinnelon Rd  
Kinnelon Borough, NJ 07457

Dear Mayor Freda,

I am pleased to inform you that Kinnelon Borough has been selected to receive funding from the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2025 Municipal Aid Program for LA-2025 MA Kinnelon Borough South Glen Rd, Thomas Rd, Skyline Ter, Huckleberry Ct, Claremont Ter, and Julia Ter 14 in the amount of \$239,910.00.

NJDOT's Municipal Aid Program is a very competitive program. This year the Department received 595 applications requesting more than \$375 million. There is \$150 million available in funds for this program from the Transportation Trust Fund (TTF) supported by the State gas tax.

As part of the Department's Commitment to Communities, NJDOT provides statewide assistance for local governments for improvements to and preservation of the local transportation network. This network makes up about 90 percent of New Jersey's roadways. The successful completion of your project will help achieve this goal and provide your constituents and everyone that uses local roads a transportation system that provides the mobility they deserve.

Should you have any questions regarding your grant, please contact the NJDOT Local Aid District Office in your area.

District 1 - Mt. Arlington - 973-810-9120      District 3 - Trenton - 609-963-2020  
District 2 - Newark - 862-350-5730      District 4 - Cherry Hill - 856-414-8414

Again, thank you for your support of this program and good luck with your project.

Sincerely,

A handwritten signature in black ink that reads "Francis K. O'Connor".

Francis K. O'Connor  
Commissioner

cc: Municipal Clerk; Municipal Engineer

**DARMOFALSKI ENGINEERING ASSOCIATES, INC.**

*CIVIL ENGINEERING*

86 NEWARK POMPTON TURNPIKE

RIVERDALE, NEW JERSEY 07457

Tel: (973) 835-8300 Fax: (973) 835-1117

**CONSTRUCTION COST ESTIMATE**

**SOUTH GLEN ROAD (±4500 LF) | CLAREMONT TERR (±450 LF) | SKYLINE TERR (±250 LF) | HUCKLEBERRY CT (±250 LF)**

**| THOMAS ROAD (±350 LF) | JULIA TERR (±1050 LF)**

**NJDOT GRANT AMOUNT FOR 2025 = \$239,910.00**

**PROJECT LENGTH = 6,850 LINEAR FEET (1.3 MILES)**

**BOROUGH OF KINNELON, COUNTY OF MORRIS, STATE OF NEW JERSEY**

**DATE: February 2025**

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
1	Reset / Raise Manhole Rims Using Existing Castings	U	3	\$ 1,000.00	\$ 3,000.00
2	Reconstruction, Type "B" Inlets, Including New Castings with NJDEP Eco Markings	U	42	\$ 1,500.00	\$ 63,000.00
3	Reset Gas & Water Valve Boxes	LS	1	\$ 2,000.00	\$ 2,000.00
4	Signs w/ Posts - Regulatory Warning	LS	1	\$ 4,000.00	\$ 4,000.00
5	HMA Milling 3" or Less	SY	31,000	\$ 3.00	\$ 93,000.00
6	Hot Mix Asphalt (HMA) 9.5 M 64, 2" THK. Surface Course, Inc. Tack Coat	TN	4,500	\$ 85.00	\$ 382,500.00
7	Striping, Long Life Thermoplastic	LS	1	\$ 5,000.00	\$ 5,000.00
8	Curb Repairs	LF	1,000	\$ 60.00	\$ 60,000.00
9	Storm Water Repair	LS	1	\$ 30,000.00	\$ 30,000.00
10	Replace Guiderail, Brown stained Galvanized (6'-3" Post Spacing, Extra Length Posts)	LF	400	\$ 55.00	\$ 22,000.00
11	Replace Guiderail End Terminals	U	2	\$ 4,000.00	\$ 8,000.00
	Subtotal				\$ 672,500.00
	10% Contingency			\$ 67,250.00	\$ 739,750.00
	Inspection / Testing			\$ 40,000.00	\$ 779,750.00
	<b>TOTAL ELIGIBLE FOR AID</b>				<b>\$ 779,750.00</b>
	Surveying / Design / Engineering / Administration			\$ 60,000.00	\$ 839,750.00
	<b>TOTAL COST ESTIMATE</b>				<b>\$ 839,750.00</b>



Thomas A. Boorady, P.E.

New Jersey P.E. License No. GE43110

I hereby certify this is a true copy of the estimate

This proposal may be subject to withdrawal or revision by DMC Associates, Inc. if not accepted within 30 days. The client understands and agrees that the term records shall include, but are not limited to any and all plans, reports, documents; field notes including all items of work produced or generated including digital versions shall remain the sole property of DMC Associates, Inc. Land Surveyors. Ultimate user and users of this survey acknowledge that this survey could be made public and that the surveyor and company have no fiduciary duty or confidentiality obligation to the client.

Thank you for affording us the opportunity of submitting this proposal. If you have any questions, or if we can be of any further assistance, please do not hesitate to contact us.

Very truly yours,

Robert L. Cigol, PLS  
RLC/cb

**Acknowledgement of Acceptance:**

---

Signature

Date

Email

---

Print Name

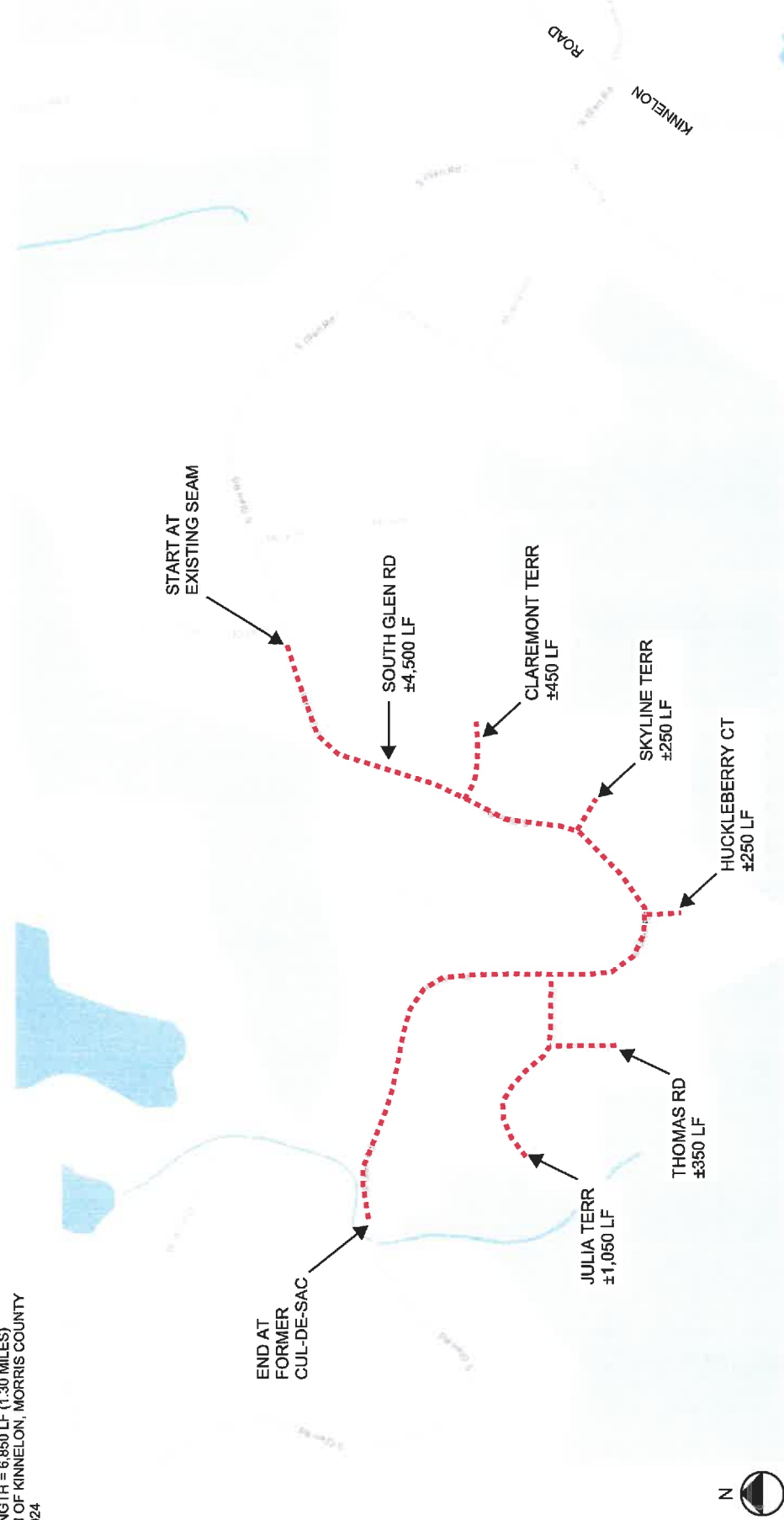
Address

Telephone

TERMS ARE NET 30 DAYS. All invoices, which are unpaid after 30 days, will be subject to a 1 ½% per month interest (18% per annum). Additionally, the addressee of this proposal will pay all reasonable attorney's fees and court costs which are incurred in the collection of past due invoices for this contract. If a third party is to be invoiced for these professional services, full payment will be requested prior to the delivery of the survey.

**BOROUGH OF KINNELON MUNICIPAL AID REQUEST**

NJDOT TRANSPORTATION TRUST FUND - MUNICIPAL AID  
NJDOT SAGE #MA-2025-SouthGlenRd,ThomasRd,SkylineTe-00428  
SOUTH GLEN ROAD (±4,500 LF)  
CLAREMONT TERR (±450 LF)  
SKYLINE TERR (±250 LF)  
HUCKLEBERRY CT (±250 LF)  
JULIA TERR (±1,050 LF)  
THOMAS ROAD (±350 LF)  
TOTAL LENGTH = 8,850 LF (1.30 MILES)  
BOROUGH OF KINNELON, MORRIS COUNTY  
JUNE 6, 2024



**MAP OF SOUTH GLEN ROAD AND TRIBUTARY STREETS**

- SCOPE OF WORK:
- FULL WIDTH MILL (2") AND REPAVE HMA 9.5M 64 (2" THICKNESS INCL. TACK COAT).
  - RESET ALL INLETS WITH PHASE 2 AND BICYCLE SAFE COMPLIANT GRATES AND HEADS
  - RESET MANHOLES USING EXISTING CASTINGS
  - REPLACE DAMAGED BELGIAN BLOCK CURB
  - RESTRIPE WITH THERMOPLASTIC STRIPING
  - REPLACE ALL SIGNS

**DARMOFALSKI ENGINEERING ASSOCIATES, INC.**

*CIVIL ENGINEERING*

86 NEWARK POMPTON TURNPIKE

RIVERDALE, NEW JERSEY 07457

Tel: (973) 835-8300 Fax: (973) 835-1117

**CONSTRUCTION COST ESTIMATE**

**SOUTH GLEN ROAD (±4500 LF) | CLAREMONT TERR (±450 LF) | SKYLINE TERR (±250 LF) | HUCKLEBERRY CT (±250 LF)**

**| THOMAS ROAD (±350 LF) | JULIA TERR (±1050 LF)**

**NJDOT GRANT AMOUNT FOR 2025 = \$239,910.00**

**PROJECT LENGTH = 6,850 LINEAR FEET (1.3 MILES)**

**BOROUGH OF KINNELON, COUNTY OF MORRIS, STATE OF NEW JERSEY**

**DATE: February 2025**

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
1	Reset / Raise Manhole Rims Using Existing Castings	U	3	\$ 1,000.00	\$ 3,000.00
2	Reconstruction, Type "B" Inlets, Including New Castings with NUDEP Eco Markings	U	42	\$ 1,500.00	\$ 63,000.00
3	Reset Gas & Water Valve Boxes	LS	1	\$ 2,000.00	\$ 2,000.00
4	Signs w/ Posts - Regulatory Warning	LS	1	\$ 4,000.00	\$ 4,000.00
5	HMA Milling 3" or Less	SY	31,000	\$ 3.00	\$ 93,000.00
6	Hot Mix Asphalt (HMA) 9.5 M 64, 2" THK. Surface Course, Inc. Tack Coat	TN	4,500	\$ 85.00	\$ 382,500.00
7	Striping, Long Life Thermoplastic	LS	1	\$ 5,000.00	\$ 5,000.00
8	Curb Repairs	LF	1,000	\$ 60.00	\$ 60,000.00
9	Storm Water Repair	LS	1	\$ 30,000.00	\$ 30,000.00
10	Replace Guiderail, Brown stained Galvanized (6'-3" Post Spacing, Extra Length Posts)	LF	400	\$ 55.00	\$ 22,000.00
11	Replace Guiderail End Terminals	U	2	\$ 4,000.00	\$ 8,000.00
	Subtotal				\$ 672,500.00
	10% Contingency			\$ 67,250.00	\$ 739,750.00
	Inspection / Testing			\$ 40,000.00	\$ 779,750.00
	<b>TOTAL ELIGIBLE FOR AID</b>				<b>\$ 779,750.00</b>
	Surveying / Design / Engineering / Administration			\$ 60,000.00	\$ 839,750.00
	<b>TOTAL COST ESTIMATE</b>				<b>\$ 839,750.00</b>



Thomas A. Boorady, P.E.

New Jersey P.E. License No. GE43110

I hereby certify this is a true copy of the estimate

DARMOFALSKI ENGINEERING ASSOCIATES, INC.

CIVIL ENGINEERING

86 NEWARK POMPTON TURNPIKE

RIVERDALE, NEW JERSEY 07457

Tel: (973) 835-8300 Fax: (973) 835-1117

CONSTRUCTION COST ESTIMATE

SOUTH GLEN ROAD (±4500 LF) | CLAREMONT TERR (±450 LF) | SKYLINE TERR (±250 LF) | HUCKLEBERRY CT (±250 LF)

| THOMAS ROAD (±350 LF) | JULIA TERR (±1050 LF)

SAGE APPLICATION #: MA-2025-South Glen Rd, Thomas Rd, Skyline Te-00428

PROJECT LENGTH = 6,850 LINEAR FEET (1.3 MILES)

BOROUGH OF KINNELON, COUNTY OF MORRIS, STATE OF NEW JERSEY

DATE: JUNE 6, 2024

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
1	Reset / Raise Manhole Rims Using Existing Castings	U	3	\$ 1,000.00	\$ 3,000.00
2	Reconstruction, Type "B" Inlets, Including New Castings with NJDEP Eco Markings	U	42	\$ 3,000.00	\$ 126,000.00
3	Reset Gas & Water Valve Boxes	LS	1	\$ 2,000.00	\$ 2,000.00
4	Signs w/ Posts - Regulatory Warning	LS	1	\$ 4,000.00	\$ 4,000.00
5	HMA Milling 3" or Less	SY	37,000	\$ 5.00	\$ 185,000.00
6	Hot Mix Asphalt (HMA) 9.5 M 64, 2" THK. Surface Course, Inc. Tack Coat	TN	5,000	\$ 100.00	\$ 500,000.00
7	Striping, Long Life Thermoplastic	LS	1	\$ 2,000.00	\$ 2,000.00
8	Curb Repairs	LF	1,500	\$ 50.00	\$ 75,000.00
9	Storm Water Repair	LS	1	\$ 30,000.00	\$ 30,000.00
10	Replace Guiderail, Brown stained Galvanized (6'-3" Post Spacing, Extra Length Posts)	LF	400	\$ 40.00	\$ 16,000.00
11	Replace Guiderail End Terminals	U	2	\$ 5,000.00	\$ 10,000.00
	Subtotal				\$ 953,000.00
	10% Contingency			\$ 95,300.00	\$ 1,048,300.00
	Inspection / Testing			\$ 40,000.00	\$ 1,088,300.00
	<b>TOTAL ELIGIBLE FOR AID</b>				<b>\$ 1,088,300.00</b>
	Surveying / Design / Engineering / Administration			\$ 30,000.00	\$ 1,118,300.00
	<b>TOTAL COST ESTIMATE</b>				<b>\$ 1,118,300.00</b>

Thomas A. Boorady, P.E.

New Jersey P.E. License No. GE43110

I hereby certify this is a true copy of the estimate



RESOLUTION: 3.02.25

AUTHORIZE DMC ASSOCIATES, INC.  
PREPARATION OF SOUTH GLEN ROAD  
AND OTHER ROADS ATTACHED

WHEREAS, the Borough of Kinnelon has authorized DMC Associates, Inc., 211 Main Street, Butler, New Jersey 07405 to prepare a survey for South Glen Road Section II Improvements; and


WHEREAS, the overall length of the project is approximately 6,890 linear feet; and

WHEREAS, the contract DMC Associates, Inc., for said services is for a total amount not to exceed \$27,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Kinnelon is authorized to award this contract to DMC Associates, Inc. with a price not to exceed \$27,000.00.


BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that funds are available in budget account \_\_\_\_\_

Adopted: March 20, 2025

  
Karen M. Iuele, RMC  
Borough Clerk

Certification

I, Karen M. Iuele, Municipal Clerk of the Borough of Kinnelon state that this is a true resolution adopted at the Borough of Kinnelon regular meeting, held on March 20, 2025.

  
Karen M. Iuele, RMC  
Kinnelon Borough Clerk



## DMC Associates, Inc. Land Surveyors

6 Carey Avenue, Butler, NJ 07405

Tel (973) 838-9187

Email [info@dmcsurveying.com](mailto:info@dmcsurveying.com)

[www.dmcsurveying.com](http://www.dmcsurveying.com)

February 12, 2025

Craig Ambrosio  
Borough Administrator  
Borough of Kinnelon  
130 Kinnelon Road  
Kinnelon, NJ 07405  
(P) 973-838-5401 x212  
Email: [CAmbrosio@kinnelonboro.org](mailto:CAmbrosio@kinnelonboro.org)

**Re: Land Surveying Services  
Existing Condition Roadway Surveys**

**Project Location: South Glen Road – 4,540 +/- Linear Feet  
Claremont Terrace – 450 +/- Linear Feet  
Skyline Terrace – 250 +/- Linear Feet  
Huckleberry Court – 250 +/- Linear Feet  
Thomas Court – 350 +/- Linear Feet  
Julia Terrace – 1,050 +/- Linear Feet  
Borough of Kinnelon, Morris County, NJ**

Dear Mr. Ambrosio:

At the request of Tom Boorady, P.E., listed below is an outline of Land Surveying Services for the preparation of an Existing Condition Roadway Survey for the above referenced roadways within the Borough of Kinnelon. After your review, should you have any questions, do not hesitate to contact me.

**Land Surveying Services:**

- Preparation of an Existing Condition Roadway Survey regarding the above referenced roadways. Project limits will be curb to curb only. Survey will include the following:
  - Establish centerline baseline at 50.00 foot intervals.
  - Obtain elevations at each baseline station that will include centerline and top/bottom of curb.
  - Locate visible valves and roadway striping within roadway.
  - Locate storm structures with rim, grate, invert, and pipe size.
  - Locate signs and guiderails.
  - Horizontal Datum will be NAD 83.
  - Vertical Datum will be NAVD 88.
  - Basemap will be 1"=20'.

**Deliverables:** (1) signed and sealed hard copy, PDF, Project AutoCAD File, and Project Photos.

**Fee For Above Services:**

**\$27,000.00**

RESOLUTION:03.03.2025  
KINNEON

AUTHORIZE BOROUGH OF  
PROSECUTOR TO REPRESENT THE  
BOROUGH OF KINNELON IN APPEAL

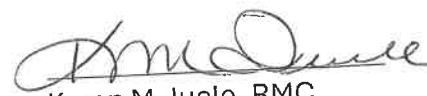
WHEREAS, the Council of the Kinnelon Borough wishes to authorize Kinnelon Borough Prosecutor Mr. C. Diloranzo to represent the Borough of Kinnelon in an appeal filed by Mr. Colombo; and

WHEREAS, Mr. C. Diloranzo will be paid \$150.00 per hour.

NOW THEREFORE BE IT RESOLVED, Kinnelon Borough authorize to hire Kinnelon Borough prosecutor Mr. C. Diloranzo the represent the Borough of Kinnelon in an appeal filed by Mr. G. Colombo.

NOW THEREFORE BE IT FURTHER RESOLVE, Mr. C. Diloranzo will be paid \$150.00 per hour.

Dated: March 20, 2025

  
Karen M. Luele, RMC  
Kinnelon Borough Clerk

CERTIFICATION

I, Karen M. Luele, Borough Clerk of the Borough of Kinnelon, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted at our regular meeting of the Borough held on March 20, 2025

  
Karen M. Luele, RMC, Borough Clerk

RESOLUTION # 03.04.2025

**BE IT RESOLVED**, BY THE Mayor and Council of the Borough of Kinnelon, that a warrant be drawn to CORELOGIC in the amount of \$3,228.71 for the refund of duplicate property taxes paid for the 1<sup>st</sup> quarter 2025 on Block 56302 Lot 121 also known as 9 HIGHLANDS DRIVE.

ROLL CALL:


Councilman Mabey  
Councilman Childs  
Councilman Harry

Councilwoman Frank  
Councilman Recker  
Councilman Lewis

March 20, 2025  
Judith O'Brien, CTC  
Tax Collector  
Borough of Kinnelon

I, Karen M. Luele, Deputy Borough Clerk, Borough of Kinnelon, hereby certify this resolution to be a true copy of the resolution which was duly passed at the regular meeting of the Borough of Kinnelon May and Council March 20, 2025.

Date: 3/20/25

  
Karen M. Luele, Borough Clerk

RESOLUTION # 03.05.2025


**BE IT RESOLVED,** BY THE Mayor and Council of the Borough of Kinnelon, that a warrant be drawn to CORELOGIC in the amount of \$3,454.67 for the refund of duplicate property taxes paid for the 1<sup>st</sup> quarter 2025 on Block 11205 Lot 108 also known as 17 CHERRY TREE LANE.

ROLL CALL: Councilman Maybe      Councilwoman Frank  
                 Councilman Chido      Councilman Recker  
                 Councilman Harris      Councilman Lewis

March 20, 2025  
Judith O'Brien, CTC  
Tax Collector  
Borough of Kinnelon

I, Karen M. Iuele, Deputy Borough Clerk, Borough of Kinnelon, hereby certify this resolution to be a true copy of the resolution which was duly passed at the regular meeting of the Borough of Kinnelon May and Council March 20, 2025.

Date: 3/20/25

  
Karen M. Iuele, Borough Clerk

RESOLUTION # 03.06.2025

**BE IT RESOLVED,** BY THE Mayor and Council of the Borough of Kinnelon, that a warrant be drawn to CORELOGIC in the amount of \$3,589.39 for the refund of duplicate property taxes paid for the 1<sup>st</sup> quarter 2025 on Block 56202 Lot 101 also known as 1 WOOD CHASE LANE.

ROLL CALL:

Councilman Mabe  
Councilman Chirido  
Councilman Harris

Councilwoman Frank  
Councilman Recker  
Councilman Lewis

March 20, 2025  
Judith O'Brien, CTC  
Tax Collector  
Borough of Kinnelon

I, Karen M. Luele, Deputy Borough Clerk, Borough of Kinnelon, hereby certify this resolution to be a true copy of the resolution which was duly passed at the regular meeting of the Borough of Kinnelon May and Council March 20, 2025.

Date: 3/20/25

  
Karen M. Luele, Borough Clerk

**RESOLUTION 03.07.2025**

**OF THE GOVERNING BODY  
OF THE BOROUGH OF KINNELON  
*AUTHORIZING PARTICIPATION BY BOROUGH OF  
KINNEON IN THE NORTH JERSEY HEALTH  
INSURANCE FUND EMPLOYEE WELLNESS PROGRAM***

**WHEREAS**, the Municipality is a member of the North Jersey Health Insurance Fund;  
and

**WHEREAS**, the North Jersey Health Insurance Fund is establishing an employee wellness program for its member municipalities, known as the North Jersey Health Insurance Fund Employee Wellness Program; and

**WHEREAS**, the purpose of the employee wellness program is to encourage healthier lifestyle choices for employees, improve employees' knowledge regarding health, and improve the overall health of employees of the member municipalities; and

**WHEREAS**, the employee wellness program will proceed in Phase I for 2026 and Phase II for 2026 as detailed in the Wellness Program Announcement Letter and Employee Wellness Agreement, appended hereto; and

**WHEREAS**, Municipality supports the purposes of the employee wellness program and seeks to participate in the program to support the good health of its employees; and

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Municipality, in the County of Morris and State of New Jersey, as follows:

1. The Municipality is hereby authorized to participate in the North Jersey Health Insurance Fund Employee Wellness Program.

2. The Municipality Administration is hereby authorized to take any necessary actions to facilitate participation in the Employee Wellness Program, including, but not limited to, requiring participating employees to review and execute the Wellness Program Announcement Letter and Employee Wellness Agreement. The Municipality shall take all necessary actions immediately to implement the Employee Wellness Program.

3. A copy of the Wellness Program Announcement Letter and Employee Wellness Agreement is attached and incorporated hereto.

4. The Municipality acknowledges and agrees that participation in the Wellness program will require the Municipality to commit to and provide a \$250 incentive for each participating employee that completes the program. This \$250 incentive will be at the sole cost and responsibility of the Municipality

5. A copy of this Resolution shall be forwarded to the Municipal Clerk of the Municipality

This Resolution shall take effect immediately.

  
[Municipal Clerk]

  
[Mayor]





# Borough of Kinnelon

130 Kinnelon Road  
Kinnelon, New Jersey 07405

---

973-838-5401  
Fax: 973-838-1862  
[www.kinnelonboro.org](http://www.kinnelonboro.org)

March 10, 2025

PERMA Risk Management  
Services 9 Campus Drive,  
Suite 216  
Parsippany, NJ 07054  
Emily D. Koval, Associate Director, HIF

RE: Letter of Intent to join Wellness Program in 2026

Dear Ms. Koval,

The Borough of Kinnelon is interested in participating in the Wellness Program effective January 1, 2026. We anticipate having at least 48 full time active employees who will be interested in this program. Please let us know if you need any additional information.

Thank you,

Craig Ambrosio

Administrator

**RESOLUTION 03.08.2025**

**2024 APPROPRIATION  
RESERVE BUDGET  
TRANSFERS**

**WHEREAS**, there appears to be insufficient funds in the following reserve accounts (excepting the appropriation for Contingent Expenses or Deferred Charges) to meet the demand thereon for the balance of the reserve year.

**NOW, THEREFORE, BE IT RESOLVED**, not less than two-third of all the members thereof affirmatively concurring that in accordance with the provisions of R.S. 40A:4-58, part of the surplus in the accounts heretofore mentioned be and the same hereby transferred to the account being insufficient to meet the reserve year demands; and

**BE IT FURTHER RESOLVED**, that the Treasurer be hereby authorized and directed to make the following transfers:

**Current Fund**

FROM:

DPW S&W                      \$ 11,300.00

Finance S&W                \$ 4,100.00

Totals:                        \$ 15,400.00

TO:

DPW OE                      \$ 10,400.00

TRI BORO 1<sup>st</sup> AID           \$ 900.00

Finance OE                  \$ 4,100.00

\$ 15,400.00

**Dated March 20, 2025**



Karen M. Luele. Borough Clerk

RESOLUTION 3.09.2025

AUTHORIZING APPOINTMENT OF  
DANIEL SPELLMON AS FOREMAN OF  
DEPARTMENT OF PUBLIC WORKS FOR  
THE BOROUGH OF KINNELON

WHEREAS, the Kinnelon Borough Council wishes to appoint Daniel Spellmon as the Foreman of the Department of Public works for the Borough of Kinnelon;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Kinnelon approved appointing Daniel Spellmon as the Forman of DPW with a salary of \$82,000.00 as of March 24, 2025, for a 6-month probationary period. As of October 6, 2025, Daniel Spellmon salary will progress to \$92,000.

CERTIFICATION

I, Karen M. Iuele, Kinnelon Borough Clerk, do hereby certify this to be a true copy of a resolution duly adopted at the regular meeting of the Kinnelon Mayor and Council held on March 20, 2025

Dated: March 20, 2025

A handwritten signature in dark ink, appearing to read 'K M Iuele', written over a horizontal line.

Karen M. Iuele, RMC  
Borough Clerk

Governor's Council on Substance Use Disorder  
Fiscal Grant Cycle October 2020-June 2026

**RESOLUTION: 3.10 .25**

**WHEREAS**, the Governor's Council on Substance Use Disorder (GCSUD) established the Municipal Alliances for the Prevention of Substance Use Disorder in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent substance use disorder in communities throughout New Jersey.

**WHEREAS**, The Borough Council of the Borough of Kinnelon, County of Morris, State of New Jersey recognizes that substance use disorder is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent substance use disorder in our community; and,

**WHEREAS**, the Borough Council has applied for funding to the Governor's Council on Substance Use Disorder through the County of Morris;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Kinnelon, County of Morris, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Kinnelon Municipal Alliance grant for fiscal year 2026 in the amount of:

GCSUD Grant	\$4,169.00
Cash Match	\$1,042.25
In-Kind	\$3,126.75
2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: \_\_\_\_\_

  
James Frede, Mayor

**CERTIFICATION**

I, Karen Iuele, Municipal Clerk of the Borough of Kinnelon, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Borough Council on this 20 day of March 2025

  
Karen Iuele, Municipal Clerk

RESOLUTION 3.11.25

AUTHORIZING HIRE OF A PART  
TIME DISPATCHER ALEX KNEISLER

WHEREAS, the Police Department wish to hire a Part Time Dispatcher; and

WHEREAS, based on these interviews, it was determined that Alex Kneisler was the successful candidate; and

NOW, THEREFORE, BE IT RESOLVED, Alex Kneisler be hired as a Part Time Dispatcher, effective March 11, 2025 at \$20.00 per hour.

CERTIFICATION

I, Karen M. Iuele, Borough Clerk, do hereby certify this to be a true copy of a resolution duly adopted at the regular meeting of the Kinnelon Mayor and Council held on March 20, 2025.

Dated: March 20, 2025

  
Karen M. Iuele, Borough Clerk

LICENSE FOR: Raffle License No. RA-KN903-KB

(Insert Bingo or Raffles)

Identification No. **238-5-20619**

Insert Name

(Display this license conspicuously

Of Municipality BOROUGH OF KINNELON

During the conduct of the games)

Insert Name of

Licensee Kinnelon High School Home and School Association

Address 121 KINNELON AVENUE, KINNELON NJ, 07405

(cross out line which)

1. This license allows the licensee to conduct Raffles of the kind stated,  
The winner to be determined on each of the dates, at the places and during the hours shown below:

Kind of Game	Date	Place	During hours
<u>50/50 On Premises</u>	<u>3/22/25</u>	<u>121 Kinnelon Rd</u>	<u>4PM-9PM</u>
<u>Kinnelon Road, Kinnelon NJ</u>			

2. The value and character of the prizes authorized to be offered and given on each date are:

50/50 CASH

3. This license is valid only if the entire net proceeds are devoted to the following specific purpose:

To provide programs, scholarships, and grants for Kinnelon High School students and faculty.

4. The names and addresses of the members under whom the games will be held, operated and conducted are:

Names	Addresses
<u>Kris Ives</u>	<u>9 Beechwood Lane, Kinnelon NJ</u>
<u>Jennifer Joy Schneider</u>	<u>90 Chapel Hill Terrace, Kinnelon NJ</u>

Issued by order of MAYOR AND COUNCIL ON February 25, 2025

(SEAL)



(Signature of Borough Clerk)

Games must be played in accordance with the rules of the Control Commission.  
See Parts VI, VII and VIII of Rules and Regulations.

**March 20, 2025**

Roll Call: Councilman S. Mabey, Yes; Councilwomen C. Frank, Yes;  
Councilman Chirido, Yes; Councilman R. Reckler, Yes;  
Councilman E. Harritz, Abstain; Councilman R. Lewis, Yes.

**OLD BUSINESS:**

Mayor Freda stated that there was no old business.

## NEW BUSINESS:

**Ordinance 01-2025**

**BOND ORDINANCE PROVIDING FOR THE ACQUISITION  
OF A NEW FIRE TRUCK BY THE BOROUGH OF KINNELON,  
IN THE COUNTY OF MORRIS, NEW JERSEY, APPROPRIATING  
\$785,000 THEREFOR AND AUTHORIZING THE ISUANCE OF  
\$735,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING  
SUCH APPROPRIATION**

Councilman A. Chirido introduced the following ordinance and moved the same be read by title and passed on first reading. This was seconded by Councilman S. Mabey.

Mayor J. Freda read the following notice and ordinance in full and stated that the notice has been published as required by law, a copy was posted on the Municipal Building Bulletin Board, and additional copies were made available to the public.

[illegible]

ORDINANCE # 01-2025

**BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF A NEW FIRE TRUCK BY THE BOROUGH OF KINNELON, IN THE COUNTY OF MORRIS, NEW JERSEY, APPROPRIATING \$785,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$735,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING SUCH APPROPRIATION.**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF KINNELON, IN THE COUNTY OF MORRIS, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The improvement described in Section 3 of this bond ordinance is hereby authorized as a general improvement to be made or acquired by the Borough of Kinnelon, in the County of Morris, New Jersey. For the said improvement or purpose stated in said Section 3, there is hereby appropriated the sum of \$785,000, said sum being inclusive of all appropriations heretofore made therefor and including the sum of \$50,000 as the down payment for said improvement or purpose required by law and now available therefor by virtue of provision in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes.

Section 2. For the financing of said improvement or purpose, including for the purpose of applicable United States Treasury regulations the reimbursement of expenditures heretofore or hereafter made therefor, and to meet the part of said \$785,000 appropriation not provided for by application hereunder of said down payment, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$735,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily



finance said improvement or purpose, negotiable notes of the Borough in a principal amount not exceeding \$735,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. (a) The improvement hereby authorized and purpose for the financing of which said obligations are to be issued is the acquisition, by purchase, of new and additional firefighting equipment for the preservation of life and property in the Borough, including of one (1) fire truck for use by the Kinnelon Volunteer Fire Company, together with all appurtenances, accessories and attachments necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued for said purpose is \$735,000.

(c) The estimated cost of said purpose is \$785,000, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor being the amount of the said \$50,000 down payment for said purpose.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purpose described in Section 3 of this bond ordinance is not a current expense and is a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of said purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is twenty (20) years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$735,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$50,000 for interest on said obligations, costs of issuing said obligations and other items of expense listed in and permitted under section 40A:2-20 of said Local Bond Law may be included as part of the cost of said improvement and is included in the foregoing estimate thereof.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer, the acting chief financial officer or the treasurer of the Borough (the "Chief Financial Officer") provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the

provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale at not less than par and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

Section 8. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

March 20, 2025

There was no other desire to discuss this ordinance, and the Mayor asked the Borough Clerk to call the roll on the passage thereof, and the vote was as followed.

Roll Call:	Councilman S. Mabey, Yes;	Councilwomen C. Frank, Yes;
	Councilman Chirido, Yes;	Councilman R. Reckler, Yes;
	Councilman E. Harriz, Yes;	Councilman R. Lewis, Yes.

WHEREAS, the above ordinance was introduced at this meeting held on March 20, 2025 and read by title, and passed on first reading:

NOW, THEREFORE, BE IT RESOLVED, that at the regular meeting to be held on April 17, 2025 at 7:00 pm, prevailing time, at the Kinnelon Municipal Building, this Council further consider for second reading and final passage the said ordinance.

BE IT FURTHER RESOLVED that the Borough Clerk of this Borough be and she is hereby directed to publish the proper notice thereof.

Councilman S. Mabey offered a motion to publish the foregoing resolution. This was second by Councilman A. Chirido.

Roll Call:	Councilman S. Mabey, Yes;	Councilwomen C. Frank, Yes;
	Councilman Chirido, Yes;	Councilman R. Reckler, Yes;
	Councilman E. Harriz, Yes;	Councilman R. Lewis, Yes.

**TAX COLLECTOR'S REPORT:**

During the month of February 2025, the Tax Collector's office processed a total of \$11,835,410.94.


**INVESTMENT OFFICER'S REPORT:**

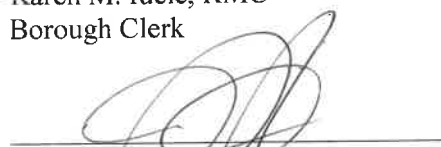
A total of \$57,267.26 was collected in interest for the month of February 2025.

**ADJOURNMENT:**

This meeting adjourned at approximately 7:40 p.m. on motion by Councilman S. Mabey with the unanimous affirmative voice vote of all present.

Respectfully submitted,

  
Karen M. Iuele, RMC  
Borough Clerk

  
Mayor James Freda